


Rule no.	Existing Rule(s)	Renumbered Rule No.	Proposed Rules	Explanation & Reasons for Amendments
1	This Society shall be known as the " <u>Information and Knowledge Management Society</u> ", hereinafter referred to as the "Society"		This Society shall be known as the " <u>Knowledge Management Society (KMS), Singapore</u> ", hereinafter referred to as the "Society". <u>X Not approved</u> <u>Please submit a separate application for change of name.</u>	Revised name of society with removal of "information" as Knowledge Management is less relevant in today's age
3	Its objectives are: (a) To create awareness of knowledge management and information processing through seminars, conferences and publications. (b) To promote the development of effective knowledge management practices in both private and public sectors in Singapore. (c) To promote research and development in the field of knowledge management and information processing.		The Society exists to promote knowledge management among organizations which seek to become more knowledge ready, in order to be more future ready. The support to member organizations will include knowledge management benchmarking, training and education and the promotion of knowledge communities and networks within Singapore and globally. ✓	Revised objective to be aligned with helping organizations to become knowledge ready.
4.1,			<Deletion of "the field of information	Deletion of "information"

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4.2, 4.3, 4.4, 4.5			and” in these clauses to reflect accuracy of aligning the new purpose of the society.> ✓ <u>For rule 4.5, the words “information and” should be deleted.</u>	to be aligned with new purpose
6.2	Ordinary Membership S\$150 Associate Membership S\$75 Corporate Membership S\$1000 External Membership S\$150 Honorary Membership Nil		Ordinary Membership S\$250 Associate Membership S\$150 Corporate Membership S\$500-2000 (<i>depending on category</i>) External Membership S\$250 Honorary Membership Nil *With effect from Nov 2017 onwards	Revision of membership pricing to reflect growing costs in maintaining the society and its activities for members. New pricing takes place with effect from 1 st Nov 2017 to be aligned with current financial year.
6.3	Annual subscriptions are payable in advance within the first month of the year. If a member falls into arrears with his subscription or other dues, he shall be informed immediately by the <u>Treasurer</u> . If he fails to settle his arrears within 4 weeks of their becoming due, the President may order that his name be posted on the Society's notice board and that he be denied the privileges of membership		Annual subscriptions are payable in advance within the first month of the year. If a member falls into arrears with his subscription or other dues, he shall be informed immediately by the <u>Executive Secretary</u> . If he fails to settle his arrears within 04 weeks of their becoming due, the President may order that his name be posted on the Society's digital notice board	Addition of word “digital” to reflect online website as mode of communication. Also, replacement of “Executive Secretary” to take on membership administration matters instead of the Treasurer.

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	until he settles his account. If he falls into arrears for more than three months, he will automatically cease to be a member and the Executive Committee may take legal action against him provided that they are satisfied that he has received due notice of his debts.		and that he be denied the privileges of membership until he settles his account. If he falls into arrears for more than three months, he will automatically cease to be a member and the Executive Committee may take legal action against him provided that they are satisfied that he has received due notice of his debts.	
7.5	At least two weeks' notice shall be given of an Annual General Meeting and at least ten days' notice of an Extraordinary General Meeting. Notice of meeting stating the date, time and place of meeting shall be sent by the Secretary to all voting members. The particulars of the agenda shall be posted on the Society's notice board four days in advance of the meeting.		At least two weeks' notice shall be given of an Annual General Meeting and at least ten days' notice of an Extraordinary General Meeting. Notice of meeting stating the date, time and place of meeting shall be sent by the Secretary to all voting members. The particulars of the agenda shall be posted on the Society's <u>digital</u> notice board four days in advance of the meeting. 	Addition of word “digital” to reflect online website as mode of communication
7.10	In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and		In the event of there being no quorum at the commencement of a General Meeting, the meeting shall be adjourned for half an hour and	Given challenges to form a quorum with the limited number of participants, we have removed the

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	should the number then present be insufficient to form a quorum, those present shall be considered a quorum, <u>but they shall have no power to amend any of the existing rules.</u>		should the number then present be insufficient to form a quorum, those present shall be considered a quorum. <u>X Not approved</u>	rule regarding changes to constitution should there be no quorum in an AGM or EOGM, provided sufficient notification has been given of the meeting as per existing constitution guidelines.
8.1	A President 2 Vice-Presidents <u>A Secretary</u> A Treasurer 5-13 Executive Committee Members		A President 2 Vice-Presidents <u>A Secretary</u> A Treasurer 5-14 Executive Committee Members <u>Note: A Secretary should be a Committee Member and not an employee.</u>	Removal of Secretary role and in replacement, we will add a new rule in 9.6 for the role of an Executive Secretary, who will carry out Administrative duties on top of Secretariat duties.
8.2	Names for the above offices shall be proposed and seconded at the Annual General Meeting and election will follow on a simple majority vote of the members. All office- bearers, <u>except the Treasurer</u> may be re-elected to the same or related post for a consecutive term of office. The term		Names for the above offices shall be proposed and seconded at the Annual General Meeting and election will follow on a simple majority vote of the members. All office- bearers may be re-elected to the same or related post for a consecutive term of office. The term of office of the Executive Committee is two years.	Removal of limitation to have Treasurer be able to only serve one Term, given the challenges to appoint a suitable Treasurer at every election year.

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	of office of the Executive Committee is two years.		✓	
8.5	Any member of the Executive Committee absenting himself from <u>three</u> meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Executive Committee and a successor may be co-opted by the Executive Committee to serve until the next Annual General Meeting. Any changes in the Executive Committee shall be notified to the Registrar of Societies within two weeks of the change.		Any member of the Executive Committee absenting himself from <u>two</u> meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Executive Committee and a successor may be co-opted by the Executive Committee to serve until the next Annual General Meeting. Any changes in the Executive Committee shall be notified to the Registrar of Societies within two weeks of the change. ✓	Change of absent from “three” meetings to “two”
8.7	The Executive Committee has power to authorise the expenditure of a sum not exceeding \$10,000 per month from the Society's fund for the Society's purposes.		The Executive Committee has power to authorize the expenditure of a sum not exceeding \$10,-000 per month from the Society's fund for the Society's purposes. Any amount exceeding \$10,-000, for Society's activities, will require endorsement at the AGM or EOGM. This does not include expenses associated with the annual conference.	Addition of endorsement in AGM for expenditure above \$10,000 to add rigour to expenses control.

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9.3	The Secretary shall keep all records, except financial, of the Society and shall be responsible for their correctness. He will keep minutes of all General and Executive Committee meetings. He shall maintain an up-to-date Register of Members at all times.		<Deletion of rule> <u>X Not approved</u> <u>To retain rule 9.3</u>	Removal of 9.3 and replaced by 9.6
9.4	The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. He/She is authorized to expend up to \$500 per month for petty expenses on behalf of the Society. He/She will not keep more than \$500 in the form of cash and money in excess of this will be deposited in a bank to be named by the Executive Committee. Cheques, etc. for withdrawals from the bank will be signed by the Treasurer and either the President or the Vice-President <u>and the Secretary</u>		The Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and shall be responsible for their correctness. He/She is authorized to expend up to \$500 per month for petty expenses on behalf of the Society. He/She will not keep more than \$500 in the form of cash and money in excess of this will be deposited in a bank to be named by the Executive Committee. Cheques, etc. for withdrawals from the bank will be signed by the Treasurer and either the President or the Vice-President.	Removal of Secretary from approval of funds given this role will no longer exist.

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			✓	
9.6	<Addition of rule>		<p>An Executive Secretary(s) will be appointed by the Executive Committee and will be assigned to maintain all records, except financial, of the Society. He/She will keep minutes of all General and Executive Committee meetings. He/She shall maintain an up-to-date Register of Members at all times, and will be responsible to attend to and support member queries. The Executive Secretary is not an office-bearer but works closely with the EXCO to carry out his/her administrative duties. The Executive Secretary will be compensated for his/her duties as agreed during EXCO meetings.</p> <p style="color: red; text-decoration: underline;">X Not approved</p>	9.6 clause to replace 9.3
12.1	Visitors and guests may be admitted into the premises of the Society but they shall not be admitted into the privileges of the Society. All visitors		<p><Deletion of rule></p> <p style="text-align: center;">✓</p>	We do not have a permanent office so this rule is not applicable.

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	and guests shall abide by the Society's rules and regulations.			
13.1 13.2 13.3 13.4 13.5 13.6 13.7 14 15 16 17.1 17.2 17.3		12.1 12.2 12.3 12.4 12.5 12.6 12.7 13 14 15 16.1 16.2 16.3		Renumber rule numbers due removal of rule 12.1 